

# Nuffield Parish Council

The minutes of the Annual Meeting of Nuffield Parish Council held on 16<sup>th</sup> May 2019.

## **1. Present**

Mrs G. Austin  
Mr. D. Passmore  
Mr. Dennis Edwards  
Mr. David Edwards  
Mrs M. Anderson  
Mrs C. Dunk (Clerk)

## **2. Apologies**

Mr. D. Wood and Joanne Robb (SODC)

## **3. Declaration of Acceptance of Office**

These were signed and witnessed by the Clerk

## **4. Register of Members' Interests**

These were completed and would be forwarded to the monitoring officer.

## **5. Election of Chairman**

Mrs Gill Austin was proposed as Chairman by Mr Passmore, seconded by Mr Dave Edwards and duly elected unopposed as Chairman. Mrs Austin stated that whilst she was happy to continue in the role for the forthcoming year she would be looking for another member of the parish council to take over the Chair next May.

## **6. Election of Vice Chair**

Mr Dave Edwards was proposed by Mrs Austin, seconded by Mrs Anderson and duly elected unopposed as Vice Chairman.

## **7. Responsibilities of Councillor's for 2019/2020**

Planning – David Passmore  
Playground – Dave and Dennis Edwards  
Responsible Financial Officer – Claire Dunk  
Footpaths- Dave Wood/John Case  
Website- Dennis Edwards

## **8. Confirmation of the minutes of 14<sup>th</sup> March 2019**

These minutes were agreed and signed by the Chairman.

## **9. Matters arising from those minutes**

### **a. Speed Limit Review and Speed Monitoring**

No progress had been made despite lobbying of officers and Cllr. Grey and the fact the parish were willing to pay for the speed review. Clerk to meet Lee Turner OCC later in the week at another parish and would ask why this had not been progressed.

b. Quotes for Painting Village Entrance Gates

The Chair had accepted the quote by Cripps who would schedule it in their work programme.

c. Cul de Sac Sign Churchfield

This had now been erected.

d. Refurbishment of historic bus stop sign

The Chair had met with the contractor. The sign and post (which had moved in the ground) had been removed and sent away for refurbishment.

The bus shelter was being covered in ivy and Dave Edwards would ask Elite Lawns to clear.

**10. Holy Trinity Nuffield**

This was continuing at a steady pace. The church was undergoing the first registration of their land but the car park which was a second parcel would require to be registered separately.

Currently they were waiting for external plans for the lighting which would require planning permission.

The recent table top sale raised £250

Councillors agreed to give £1.5K from CIL payments to the joint community project and £500 to the upkeep of the church yard to the PCC.

**11. Report from SODC**

Joanne Robb and Lorraine Hillier had been returned as the members for Woodcote and Peppard Ward on SODC.

**12. Correspondence**

1. Planning Inspectorate Diversion of Footpath Nuffield 25 submitted to the Secretary of State – Nuffield PC had no objections to the diversion.

**13. Finance**

a. Cheques for payment

31.3.19

0692 C Dunk

Salary

£625.00

2.4.19

0693 SODC

Dog bin emptying

£26.20

0694- Spoilt

0695 Spoilt

16.5.19

0696 OALC

Membership

£138.97

0697 Zurich Municipal Insurance  
Annual Premium  
£482.76

0698 C. Dunk  
Petty Cash  
£205.40

0699 Nuffield Community Project  
Donation  
£1,500.00

0700 Nuffield PCC  
Upkeep of church yard  
£500

0701 Elite Lawn  
Brambles Fred's' Field  
£648.00

0702 Dennis Edwards  
Reimbursement Brown Bin and Website  
£186.12

b. Monies Received

SODC – half year precept - £4K  
SODC CIL Payment - £1,462.50

c. Accounts for year ending 31.3.19

These were agreed by all councillors.

d. Certificate of Exemption AGAR 2018/19 Part 2

This was signed by the Chair and Responsible Financial Officer

e. Annual Governance Statement 2018/19

This was agreed by Councillors and signed by Chair and Clerk

f. Accounting Statement 2018/19

This was agreed by Councillors and signed by The Responsible Financial Officer and Chairmen

g. Register of Risks

This was agreed by Councillors and sign by the Chair.

**14. Playground**

Report book was signed.

## **15. Planning**

The following applications had been received since the last meeting:

### **P19/S0810/HH**

Combe House Huntercombe End near Nuffield RG9 5RR

Two storey rear extension with modifications to the existing roof, two front bay windows, dormer windows and conversion of existing garage into annexe  
Parish Council No Objection

The following decisions had been received:

### **P19/S0701/FUL Nuffield Hill Cottage Nuffield Hill**

Variation of condition 2 (amended plans) of application P18/S0993/HH for the footprint of the outbuilding to be enlarged, porch detailing has been amended, half hips have been removed, rooflights amended and position of stove flue amended. Demolition of existing conservatory and erection of single storey side and rear extensions. Proposed detached ancillary building  
SODC Granted

### **P19/S0492/HH Sabre Cottage Port Hill**

Single storey rear extension to replace the small flat roof extension, abutting the original re-roofed rear projection  
SODC Granted

### **P19/S0275/HH Appletree Cottage Nuffield**

Erection of a two bay oak timber framed garage.  
SODC Granted

### **P19/S0055/FUL Huntercombe Golf Club**

Erection of a single composting toilet  
SODC Granted

## **16. Footpaths**

The following report was received from John Case:

“Since the last report in November, Wendy has sadly had to give up her role as Nuffield Path Representative for the south and east of the parish because her job in publishing has been expanding and making ever growing demands on her time. She has been an excellent volunteer and has left her part of the Parish in an excellent state with few problems outstanding: We will miss her greatly for her hard work and thoroughness.

However, after an active recruitment campaign by Susan Maguire, the Chiltern Society Area Secretary, Dave Wood, Nuffield Parish Councillor, kindly came forward and, greatly to our relief, has now started as our new Path Representative.

Therefore, I submit the following report solely North and West of the Parish:-

Although this has been a mild winter there have been high winds and a number of trees and large boughs have fallen over the paths and had to be removed, usually by the landowner or the South Chilterns Path Maintenance Volunteers. The latter, as their Annual Report showed, have a rolling programme of works and can usually fit in some urgent remediation works as well when needed.

Included in this winter’s SCPMV programme were a number of works in Nuffield Parish which included removing all three stiles on NU31 and replacing the end ones

with gates, replacing the broken waymark post on NU16 and improving the waymarks on NU8. They also surveyed the offline sections of path on NU16, NU30 and NU42 with a view to future improvement.

Meanwhile I have continued the regular tasks of inspection with minor maintenance and clearance, improving signage and the reporting of faults and have visited on 12 half day sessions up to the end of April.”

**17. Chairman’s Business**

No matters raised

**18. Next Meeting**

Thursday 18<sup>th</sup> July 2019 at 8pm at Huntercombe Nursing Home