

# Nuffield Parish Council

The minutes of a meeting of Nuffield Parish Council held on 18<sup>th</sup> July 2019.

## **1. Present**

Mrs G. Austin  
Mr. Dennis Edwards  
Mr. David Edwards  
Mrs M. Anderson  
Mrs C. Dunk (Clerk)

## **2. Apologies**

Mr. D. Wood, Mr. D. Passmore, Cllr. Lorraine Hillier and Cllr. Joanne Robb

## **3. Confirmation of the minutes of 16<sup>th</sup> May 2019**

These minutes were agreed and signed by the Chairman.

## **4. Matters arising from those minutes**

### **a. Speed Limit Review and Speed Monitoring**

Lee Turner OCC had asked on 25<sup>th</sup> June 2019 for the speed check at Toyes.

### **b. Refurbishment of historic bus stop sign**

This had now been carried out and would shortly be concreted in place. Ivy had been trimmed and weeds cleared from the bus shelter.

## **5. Holy Trinity Nuffield**

This was continuing at a steady pace. The church had registered their land but the car park which was a second parcel would require to be registered separately. This was a requirement for SODC funding.

Next they required planning permission for the lighting and a footpath through the churchyard.

They were currently looking for a book keeper for the accounting side.

A professional fund raiser had advised on grants that may be available though they had been unsuccessful in obtaining funds from the EU grant.

Recent work to remove foliage and branches from the overhead power line had left the trees looking rough. They would look at having the power supply which would need to be increased buried, and the trees removed.

The Car Boot Sale on 3<sup>rd</sup> August may be cancelled due to only 4 boots being booked.

## **6. Correspondence**

1. Planning Training 17<sup>th</sup> September 6-8pm – Gill Austin and Mary Anderson to attend.

## **7. Finance**

### **a. Cheques for payment**

18.6.19

0703 Ian Cripps  
Painting of Entry Gates  
£300.00

0704 John Cripps  
Painting of Entry Gates  
£300.00

18.7.19  
0705 Arrow Accounting  
Internal Audit  
£285.00

0706 SODC  
Uncontested Election  
£100.00

0707 C Dunk  
Salary  
£625.00

0708 G. Austin  
Reimbursement web site  
£54.72

0709 Elite Lawns and Gardens  
Weed clearance bus shelter  
£270.00

0710 Huntercombe Residents Association  
Grant for bench and table tennis table  
£500.00

0711 SODC  
Dog bin emptying  
£27.62

b. Internal Audit

The full report had been forwarded to all councillors prior to the meeting. The summary stated:

stated "Overall, the Council has sound arrangements in place to satisfy that its system of internal financial control; are both adequate and effective. There are approval and authorisation controls and there is a clear audit and management trail for financial transactions"

There were three recommendations:

1. Council's Financial Regulation be reviewed and updated each financial year.  
Councillor's agreed to look at this in March of every year.
2. Risk Assessment be reviewed each financial year.  
Councillor's agreed to look at this in March of every year.
3. Recommendation that the bank reconciliation be undertaken by template sent to clerk.

Councillors felt that this was already done in 3 differing ways and clearly showed the accountability of the parish council.

## **8. Playground**

Report book was signed.

## **9. Planning**

The following applications had been received since the last meeting:

### **P19/S0473/HH Timbers Farmhouse Nuffield**

Addition of catslide extension to existing garage, new timber framed and clad building to store garden machinery.

Parish Council No Strong views

### **P19/S2083/FUL Nuffield Court Nuffield**

Proposed conversion of existing garage and store to a 1-bed self-contained flat.

Erection of a new detached double garage, front two storey extension and new dormers to existing second floor and alterations to north elevation to include new window openings (guest bedroom and gym)

Parish Council No Strong View subject to an agreement that the flat remaining as part of property

### **P19/S1788/FUL 33 Bradley Road Nuffield**

Subdivision to form an additional separate dwelling

Parish Council Objection

No Decisions had been received.

## **10. Footpaths**

No footpath report was available.

NU18 overgrown at Chalk House - Clerk to report to OCC

## **11. Chairman's Business**

### **a. Gangsdown Hill**

A member of the public was concerned about the state of the lines for not overtaking on the hill. Clerk to report to OCC and Cllr. Mark Grey.

## **12. Next Meeting**

Thursday 26<sup>th</sup> September 2019 at 8pm at Huntercombe Nursing Home