

# Draft Minutes Nuffield Parish Council Meeting held on Thursday 8th February 2024 at 7pm at The Maker Space @The Crown, Nuffield

## Meeting Minutes

### Present:

**Parish Council** - Gill Austin (GA), Mary Anderson (MA), Peter Neagle (PN), Matt Byrne (MB), Dave Passmore (DP), Annette Young (AY, Clerk)

**Residents** - Adrian Mettem (AM), Donna Guile (DG), Chris Tully (CT), Andy Davies (AD), Peter Willis-Fleming (PWF, Comet bus service).

The meeting Started at 7.05pm and GA welcomed everyone, who introduced themselves.

1. Apologies: David Wood (DW, Councillor), Jo Robb, (JR, SODC)
2. Declarations of Personal or Prejudicial interests: None
3. Confirmation of the minutes of 9<sup>th</sup> November 2023. Signed by GA
4. Actions and matters arising from those minutes

(The order of the meeting was changed, to allow visitors to leave early).

- a. **Comet bus service** PWF thanked the councillors for the opportunity to explain how the Comet/Handybus service works and also for supporting the service for parishioners who have a need to travel to Henley. More details and dates [here](#).
- b. **Speeding /Motorbike noise** Report from DW: Meeting with Jon Beale (OCC) on 12<sup>th</sup> Feb to discuss speed sign placement in advance of submitting the request for a lottery grant.  
DW has been asked for his availability for meeting with neighbouring PCs (led by Dorchester) to discuss vehicle noise but no date yet.  
Community speedwatch could be looked into if funding is not received from Lottery Grant. More details:  
<https://www.communityspeedwatch.org/FRONT-v2-Home.php.php>.
- c. **20mph limit**. AY reported that Nuffield is in Phase 3 of the 20 Project and will be implemented by Easter 2025.

DG drew the Councillor's attention to bollards that have recently been put into the ground on the land between her house and her next door neighbour at The Old Police Houses, Port Hill. DG explained that it is now very dangerous joining/exiting the A4130 and believes the land belongs to OCC; the bollards should be removed permanently. **ACTION:** DP to follow up with OCC.  
CT, also a neighbour on Port Hill, explained that localised flooding is getting worse on the roadside in this area, particularly on the bend close to the layby. This

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appears to be due to lack of maintenance of the verge-side drainage system.

**ACTION:** DP to follow up with OCC.

- d. **Fred's Field:** AD explained that his property is next to Fred's Field and is having problems selling due to the 80 year covenant the OCC has, which can allow for a strip of his land to be reclaimed. GA explained that the PC are intending to renew the lease for as long as possible or to purchase the land if possible, to retain the use as a parish amenity. **ACTIONS:** GA/AY to continue the process to move this forward, AY to investigate registering the playing field as a community asset.

5. Report from Oxfordshire County Council: [OCC Reports](#)
6. Report from South Oxfordshire District Council: [SODC Reports](#)
7. Planning

### a. Applications Received

[P23/S4276/HH](#) Elderberry Cottage Nuffield RG9 5SU

Installation of solar panels. **Target decision date 5th March 2024.**

[P23/S3449/FUL](#) Comus Howbury Lane Nuffield RG9 5SU

Erection of a two storey dwelling with 4 bedrooms and work rooms with an integrated garage. (additional soft landscaping as shown on amended floor plans and additional section and views received 31st January 2024). **Target Decision Date 1st March 2024.**

[P23/S4125/LDP](#) Other (Law. Dev. (proposed)). Old Chalk Pit located within an agricultural field. To create a pond, providing a valuable wetland habitat. Access will be taken off timbers lane, directly onto the agricultural land surrounding the pit. **Target Decision 28th March 2024.**

### b. Awaiting Decision

[P23/S3153/DIS](#) 4/10/2023. 9 Bradley Road Nuffield RG9 5SG. Discharge of conditions 8(surface water drainage works) and 9(foul drainage works) on application P22/S0754/FUL (Erection of two storey dwelling). Target decision 15/11/2023. **No decision made yet.**

[P23/S2999/FUL](#) 4/09/2023. Huntercombe Golf Club Nuffield Hill Nuffield RG9 5SL. Installation of irrigation lake for water storage linked to the golf club's fairway irrigation system. water abstraction licence received 12th December 2023 and ecological information received 21st December 2023). **No decision made yet.**

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### c. Decisions made

**P23/S3770/HH** and **P23/S3567/LB** The Old Stables Huntercombe RG9 5RY Modifications to approved scheme approved under permissions P23/S2373/HH and P23/S2374/LB - enlargement of rear door-connection between kitchen and rear garden; modification to glazing pattern of door systems to barn element of house. (Amended plans received 15th December 2023, omitting further changes to two rooflights). **Planning Permission granted on 19th December 2023.**

### 8. Playground

ROSPA recommendations from the annual report discussed. **ACTION:** PN and MB

### 9. Huntercombe Residents' Association. AY reported a rough sleeper camping in Park Wood. He has been reported to the SODC Rough Sleeping Team who are aware and are monitoring the situation, along with the Police. If seen laying in the road, police should be called.

### 10. Oakley Court Residents . No report.

### 11. Footpath Report. No report.

### 12. Correspondence

Change of property name from Timbers Cottage to Nuffield House, Nuffield, Henley-on-Thames RG9 5SY. Email notification received from: SODC Team Leader & Street Naming and Numbering Officer.

Email from new parishioner, Sally Heath, asking if anyone knows of anywhere locally that has a paddock/field available to rent for her horses. Please contact [clerk@nuffieldparish.org](mailto:clerk@nuffieldparish.org)

### 13. **Finance**

- a. Budget: 2024/2025 budget. Approved and precept set for the year at same as last year £8,215. It was agreed to use the Comet Bus service as the cost is relatively small (£100pa) due to a grant being received.
- b. Payments: Clerk qtrly salary £579.82, A Young stationery £38.98, P Wyatt (autumn tidy) £85, HMRC NI £144.80
- c. Income: £0
- d. Bank balance: £7864.53
- e. Auditor: New auditor appointed, listed on OALC website - Theresa Goss.
- f. Community Infrastructure Levy: Discussion regarding Parish CIL monies that have been paid or are due to be paid between 30 September 2023 to 1 April 2024. Agreed these should be transferred to PC by April 2024.  
**ACTION:** AY to inform SODC.

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### **14. Chairman's Business/Other matters**

Litter pick – Next litter pick will be Sunday 3<sup>rd</sup> March at 10:00am.

We will be writing to the Highways Dept on various matters of concern along the A4130 including:

- Speeding: Can we monitor traffic speeds along the 60mph zone with a view to seeing if we can reduce the limit to 40mph through Nuffield. The limits vary from 20mph through Nettlebed village, then 30mph, to 60mph Nettlebed to Huntercombe End Lane and then back to 40mph to top of Gangsdown Hill. Speeding cars are an issue for resident along that stretch of road.
- Persistent issue of speeding motorbikes and resulting noise along the road.
- Maintenance:
  - White lines need repainting
  - Various places where road drainage is poor, causing flooding particularly opposite layby at top of Port Hill.

**Public Comment:** See Section 4 above.

Next Meeting Thursday 28<sup>th</sup> March, 7pm at The Maker Space

Meeting closed at 21:10