

# Nuffield Parish Council

The minutes of the Annual Parish Meeting of Nuffield Parish Council held on 10<sup>th</sup> May 2018.

## **1. Present**

Mrs G. Austin  
Mr. Dennis Edwards  
Mr. David Edwards  
Mr. D. Passmore  
Mrs M. Anderson  
Mrs C. Dunk (Clerk)

Also part time Cllr. D. Nimmo Smith and Cllr. Mark Gray  
1 parishioner

## **2. Apologies**

Mr. D. Wood

## **3. Election of Chairman for 2018/19**

Gill Austin was proposed by Mr. D. Passmore, seconded by Mr. David Edwards, agreed by all councillors and elected to the post of Chairman.

## **4. Election of Vice Chairman for 2018/19**

Mr David Edwards was proposed by Mrs M. Anderson, seconded by Mrs G. Austin, agreed by all councillors and elected to the post of Vice Chairman.

## **5. Responsibilities of Councillors for 2018/19**

1. Planning –Mr Passmore
2. Playground – Mr David Edwards and Mr Denis Edwards
3. Responsible Financial Officer – Mrs Dunk
4. Website – Mr. Denis Edwards
5. Footpaths – Mr Case

## **6. Confirmation of the minutes of 8<sup>th</sup> March 2018**

These minutes were agreed and signed by the Chairman.

## **7. Matters arising from those minutes**

### **a. Port Hill Lay-by**

This still remained in an unsatisfactory state. Mr Passmore would contact Noel Greenaway about cutting the hedge right back so that contaminated waste could not be dumped in the undergrowth.

### **b. Footpath Clearance in the direction of Nettlebed**

David Edwards would ask Elite Lawns to spray path as weeds were beginning to encroach again.

### c. Huntercombe Golf Club

The Chair had held a meeting on 14<sup>th</sup> April when 16 parishioners concerned about the clearance activities that were taking place at the golf club. This led to a meeting with the golf club who agreed the following:

1. SODC - HGC agreed that they would contact Dominic Lamb from SODC as a matter of priority. Dominic Lamb is the Countryside Office for SODC. SODC has responsibility for ensuring compliance with countryside protection policy and law in South Oxfordshire. Dominic has been in touch with HGC previously in respect of previous activity and is keen to know what the current plans and activities involve.
2. The clearance by the 6<sup>th</sup> tee – adjacent to Timbers Lane - This was done for health and safety reasons. It is necessary to ensure that golfers have good sight of cars and cyclists on the road and the trees and shrubs were preventing this. The PC pointed out that the clearance affected the privacy of the home owner of Chalk House, was possibly too dramatic and the vegetation that was piled in the corner is unsightly. HGC has planted low lying plants where the area had been cleared; more may be added in the future and the area will be maintained at waist height.
3. The pond on the 9<sup>th</sup> Hole - The PC raised the question of maintenance of the pond and the fact that newts and other wildlife that used to live in the pond. HGC stated this is not a 'pond' as it dries up in the summer months and there is no evidence of ever having great crested newts populating this particular area on record to our knowledge. HGC commented that the membership at the Club would have acknowledged the presence of great crested newts as positive.
4. Gorse clearance - The PC asked about the gorse clearance between the 2<sup>nd</sup> and 4<sup>th</sup> tees. HGC said that this would grow back and the gorse would be managed.
5. Soil bunds -The PC asked about the various areas across the course where earth has been moved and areas for recycling or composting created. These areas have been used to put organic waste i.e. leaves, grass cuttings, branches, soil and off cuts of turf. Some of them are quite large and are over areas where wildflowers, including bluebells, have been growing. HGC said that it was trying to keep these areas tidy and the soil bunds had been constructed to screen the areas. The PC asked if these areas could be kept off the Common. HGC said it would consider that but could make no guarantees.
6. Burning waste - The PC asked if the burning of material from clearance activity could be done in areas off the Common. HGC said it would consider the request but could make no guarantees. HGC stated that burning is one of the most effective methods of disposing of off-cuts when carrying out tree work rather than transporting loads across the course.

7. Cut wood- The wood that is cut from the course is sold to Nettlebed sawmills and the proceeds from the sale used to fund the tree surgeons that cut down the trees. The PC asked if it might be possible to allow some cut wood to be taken by the villagers. HGC said it would look at the possibility, subject to health and safety issues.
8. The contractors' works area – by the 18<sup>th</sup> - It was agreed by all parties that this site is a mess. It currently consists of a skip, two equipment containers, materials, off-cuts, pipes and a fair bit of rubbish. The PC said that a temporary compound of this sort should not have been allowed on the common. HGC said that the contractors would be leaving soon and this area would be cleared up.
9. Mounting block - The large stone mounting block was moved but has now been replaced in its original position.
10. Overflow car park - HGC is agreed that cars should not park across the Ridgeway footpath and that a low rope has been in place until recently to stop that. HGC said it was considering putting a hard surface on the parking area. The PC reminded HGC of the need to comply with planning rules in relation to that. HGC stated that it would do nothing in breach of planning.

The PC and HGC also agreed that there should be regular meetings to discuss projects and activities etc. There should be a wider dissemination of information from HGC, via the PC if necessary, to the parish.

The Club's 'Management and Cultivation of Wildlife Course Report for 2017/18 have been circulated around the parish.

The previous club secretary used to send specific work plans for wider circulation to the PC and around the parish and it was agreed that this was useful and would resume.

HGC offered to help with the church renovation project and offered possibly to donate furniture, such as the Club's tables and chairs, to the church for use in the community centre.

Following the meeting another bund had been cut. Chair would report to Planning Enforcement.

### **8. Holy Trinity Nuffield**

This continued to progress

### **9. Report from Cllr. David Nimmo Smith.**

A full report had been given at the Annual Elector's Meeting

### **10. Report by Cllr. Mark Gray**

A full report had been given at the Annual Elector's Meeting

## **11. Correspondence**

1. SODC – CIL payment of £2,152.80 would shortly be made. Councillors felt this would be best put into the joint church/community project.

## **12. Finance**

### **a. Cheques for payment**

25.3.18

0661 SODC

Dog bin emptying

£25.12

10.5.18

0662 Checkendon Parish Council

Reimbursement for payment to RJS (IA) Ltd for internal audit

£97.80

7.3.18

0663 Community First Oxfordshire

Membership

£55.00

0664 OALC

Membership

£135.06

0665 C. Dunk

Salary (Jan-March)

£600.00

0666 Denis Edwards

Reimbursement Website and brown bin

£172.97

### **b. Cheques received**

SODC – Half year precept £6,200

### **c. Accounts for Year Ending 31.3.2018**

These accounts were agreed and signed by the Chairman and Responsible Financial Officer

### **d. Accounting Statement for 2017/18**

This was agreed and signed by the Chairman and Responsible Financial Officer

### **e. Annual Governance Statement**

This was approved and signed by the chair and Parish Clerk.

Nuffield Parish Council certified itself except from a limited assurance review.

### **13. Playground**

Report book was signed.

Mr David Edwards to arrange for the spraying of weeds around the edge of Fred's Field

### **14. Planning**

The following applications had been received since the last meeting:

P18/S0993/HH Nuffield Hill Cottage Nuffield Hill

Demolition of existing conservatory and erection of single storey side and rear extensions - Proposed detached ancillary building

P18/S0831/LDP 9 Bradley Road

Single storey rear extension as defined by PD rights.

The following decisions had been received:

P18/S0831/LDP 9 Bradley Road

Single storey rear extension as defined by PD rights.

Certificate of Lawful Use or Development

P16/S2730/FUL Land to North West of Nuffield Place

Excavation work to install drains to facilitate hook up with mains sewage  
Withdrawn

P18/S0536/FUL Nuffield Court

Conversion of existing garage and store to a 1-bed self contained flat- Erection of a new detached double garage -Alterations to existing drive

Planning Permission

P18/S0543/HH Ambrose Barn Gangsdown Hill

Modifications to windows, doors, rooflights and porch along with internal alterations  
Planning Permission

P18/S0016/HH 22 Church Field Nuffield

The demolition of the rear protrusion. The erection of a porch, double storey rear extension. (As per amended plans received 26 February and 14 March 2018)

Planning Permission

P17/S4478/AG The Bungalow Mays Farm

Proposed brick and slate built ancillary barn.

Agricultural Development - Application Not Req.

c. Enforcement

Wooden Structures by Grimms Dyke Cottage – Chairman to report directly to SODC Enforcement.

### **15. Footpaths**

John Case had submitted a report from the South Chiltern Path Volunteers which had been forwarded to all councillors.

**16. Next Meeting**

Thursday 28<sup>th</sup> June at 8pm at Huntercombe Nursing Home